

**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL
Regular Board Meeting - 7:00pm
Tuesday, March 21, 2023**

President Pope entertained a motion to call the open meeting to order at 5:31pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Julie Bankes, Christine Bucciarelli, and Pat Clower

President Pope entertained a motion to call the executive session to order at 5:32pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Julie Bankes, Christine Bucciarelli, and Pat Clower

Also Present: Dr. Nicholas Henkle and Mr. Jeff Grosso
Absent: Derek Breen, Brandt Compton, and Kevin Murphy

President Pope entertained a motion to adjourn the executive session at 7:04pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session at 7:06pm. President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays, none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, and Joe Pope

Consent Agenda

- Approve Personnel Report
- Approve February 27, 2023 Regular Board Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of September 13, 2021 and September 27, 2021 Recorded Executive Minutes

President Pope asked if there were any union comments. There were none.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle congratulated our 2023 State Wrestling Qualifiers, Casey Janicki, Ethan Heap, Joey Chiappini, and their dedicated coaches. Coach Spivey congratulated and introduced the wrestlers.

Dr. Henkle congratulated our 2023 7th Grade Girls' Volleyball Team and their coaches. The team placed 2nd in State! Congratulations to Alisson Atwood, Emily Brown, Clara Getsoian, Kennady Kotowski, Sophia Krause, Brooklyn Leathers, Ariana Mascio, Isla McDaniel, Kara McGinnis, McKenna Sirek, Payton Sirek, Scarlett Stupak, and Lauren Surges. Coach Zadel introduced Coach Roberts and Coach Jonathan Zadel and congratulated the team for their dedication and accomplishment.

Dr. Henkle reminded the Board of a prior discussion of increased requests for non-resident students to attend Channahon Schools. Board Policy 7:60 was brought forth for review and direction prior to granting requests for the FY24 school year. Administration will bring any revisions to the Board for approval in April.

President Pope recommended a motion to approve a \$40 technology fee discount to each family who attends the CSD17 Social Media Parent Night. Motion by: Julie Bankes, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, and Joe Pope

President Pope recommended a motion to authorize a maximum of eight hours for summer team planning for certified staff. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Joe Pope, and Christine Bucciarelli

President Pope recommended a motion to approve changes to the 2023 Summer Learning Program in grades 1-4. Motion by: Joe Pope, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Christine Bucciarelli, and Julie Bankes

President Pope recommended a motion to approve the ECRA Research and Analytics Tool at an initial FY24 cost of \$43,984, with subsequent years removing the cost for professional development which would be available à la carte. Motion by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, and Pat Clower

Dr. Henkle recommended the Board approve the FY24 SOWIC one-year lease agreement in the amount of \$80,000. The language of the agreement is unchanged from FY23 with the exception of one additional room and replacing PowerSchool with TeacherEase as our Student Management System. Dr. Henkle explained that the lease has been amended to change the monthly fee from \$4,000 to \$6,667. President Pope recommended a motion to approve the amended FY24 SOWIC Lease Agreement. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, and Joe Pope

Dr. Henkle explained that the Every Student Succeeds Act (ESSA) provides funds to improve educational opportunities for Illinois’ students. To access these funds, the District must submit a Consolidated District Plan. In the CSD17 Plan, the FY24 ESSA Grant funds will be used for the following:

- Professional Development
- McKinney-Vento Funding
- Neglected Students
- Family Programming Funding
- Grant Coordinator Stipend
- Non-Public Set Aside
- Salaries (Title I Reading Specialist, STEM Enrichment Teacher, ELL Teacher, MTSS Coordinator)

President Pope recommended a motion to approve the FY24 CSD17 Consolidated Plan. Motion by: Christine Bucciarelli, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Joe Pope, and Christine Bucciarelli

Dr. Henkle recommended the Board award re-employment and tenure status for the following employees who are newly eligible for District tenure, which will begin August 2023.

Tenure Status and Re-employment Recommendations:

NB Galloway	Pioneer Path	Three Rivers	Channahon JH
Jacqueline Allen			
Christina Duris			
Lori Miller			
Jacqueline Seidl			

President Pope recommended a motion to award re-employment and tenure status to the listed teachers. Motion by: Julie Bankes, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Christine Bucciarelli, and Julie Bankes

Dr. Henkle recommended the Board authorize the renewal of contracts for the following first, second, and third year teachers:

First Year Full-Time Non-Tenured Contracts:

NB Galloway	Pioneer Path	Three Rivers	Channahon JH
Corie Monahan	Robyn Clarke		Dawn McMillin
Anna Watkins	Samantha Peterocelli		
	Tanya Zima		

Second Year Full-Time Non-Tenured Contracts:

NB Galloway	Pioneer Path	Three Rivers	Channahon JH
Kara Freeman			Lindsay Gardner
Jill Huddlestun			
Kathryn Perry			
Hannah Petrovic			

Third Year Full-Time Non-Tenured Contracts:

NB Galloway	Pioneer Path	Three Rivers	Channahon JH
Julie Cryder	Mishel Daletski	Stephanie Furlong	Elizabeth Burrs
	Emmie Geijer	Holly Keenon	Brian Papp
	Audrey Hanouw	Rachel May	
	Tracey Harvey	Emily Sergeant	

President Pope recommended a motion to authorize the renewal of contracts for the listed first, second, and third year teachers. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, and Pat Clower

President Pope recommended a motion to supersede the existing Superintendent contract and replace it with a new, 5-year contract (FY24-FY28) with a first year increase of 3% followed by four years of 3.5%. Motion by: Julie Bankes, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Joe Pope, and Christine Bucciarelli

President Pope recommended a motion to supersede the existing Chief School Business Official contract and replace it with a new, 5-year contract (FY24-FY28) with a first year increase of 3% followed by four years of 3.5%. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, and Joe Pope

President Pope turned the meeting over to Mr. Grosso for the Business Office Report.

Mr. Grosso updated the Board on the FY22 Single Audit for Federal Funds. WIPFLI recently completed the Single Audit process for federal funds received in FY22. No compliance findings were reported. All audit elements are now completed for FY22.

Mr. Grosso recommended abating the PTAB recapture extension (PA 102-0519/SB508) in the amount of \$20,290. President Pope recommended a motion to adopt the resolution to abate 100% of the PTAB Refund Recapture Extension in the amount of \$20,290. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Christine Bucciarelli, and Julie Bankes

As directed by the Board in February, Mr. Grosso recommended the Board reduce the 2022 levy of taxes by an amount equal to the projected 50% of the ExxonMobil reduction offset. This amount equates to a reduction of the total levy by \$231,564. This amount results in a reduction of the tax burden spread proportionately to all other CSD17 taxpayers outside of ExxonMobil. President Pope recommended a motion to adopt the resolution to reduce the levy of taxes for the year 2022 in the amount of \$231,564. Motion by: Joe Pope, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, and Pat Clower

Mr. Grosso brought to the Board a letter from ARCON Assoc. recognizing Chaffee Construction as the lowest responsible bidder for the Pioneer Path masonry repairs and tuckpointing. Administration recommended the Board accept and approve the base bid, alternate bid #1, and alternate bid #2 from Chaffee Construction for a project total of \$173,790.

President Pope recommended a motion to accept and approve the base bid from Chaffee Construction for masonry repairs and tuckpointing at Pioneer Path for the amount of \$122,900. Motion by: Julie Bankes, seconded by Pat Clower. All ayes, nays none, motion passes.

The Board requested that administration seek an opinion from Chaffee Construction regarding areas at Three Rivers that are settling.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, and Joe Pope

President Pope recommended a motion to accept and approve the alternate bid #1 from Chaffee Construction for masonry repairs and tuckpointing at Pioneer Path for the amount of \$14,900. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Joe Pope, and Christine Bucciarelli

President Pope recommended a motion to accept and approve the alternate bid #2 from Chaffee Construction for masonry repairs and tuckpointing at Pioneer Path for the amount of \$35,990. Motion by: Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Christine Bucciarelli, and Julie Bankes

At the February meeting, the Board authorized Administration and ARCON Assoc. to utilize the Sourcewell purchasing cooperative to procure flooring material and installation labor for the Pioneer Path and Three Rivers flooring projects with final Board approval in the form of a proposed resolution. Mr. Grosso brought to the Board a resolution to authorize the procurement of flooring material and commercial labor from Consolidated Flooring of Chicago (Sourcewell Contract 080819-MMI) for the Pioneer Path and Three Rivers flooring projects in an amount not to exceed \$1,102,171.29. To aid in the offset of this cost, the District has ESSER III grant approval from the State of Illinois in the amount of \$281,200. This resolution and proposal does not include the asbestos abatement portion of the project which will be brought forth at the April Board meeting.

The total proposal is inclusive of the following:

Pioneer Path Base	\$383,474.01
Pioneer Path Options/Allowances	\$210,876.25
Pioneer Path Total	\$594,350.26
Three Rivers Base	\$349,553.03
Three Rivers Options/Allowances	\$158,268.00
Three Rivers Total	\$507,821.03

President Pope recommended a motion to adopt the resolution to accept the proposal from Consolidated Flooring of Chicago for flooring material and commercial labor services for the Pioneer Path flooring replacement project in an amount not to exceed \$594,350.26. Motion by: Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, and Pat Clower

President Pope recommended a motion to adopt the resolution to accept the proposal from Consolidated Flooring of Chicago for flooring material and commercial labor services for the Three Rivers flooring replacement project in an amount not to exceed \$507,821.03. Motion by: Joe Pope, seconded by Christine Bucciarelli. Three ayes, one nay, motion passes.

The Board requested to be apprised if issues arise during the Pioneer Path and Three Rivers flooring projects.

Roll Call - Aye: Christine Bucciarelli, Julie Bankes, and Joe Pope
 Nay: Pat Clower

President Pope recommended a motion to approve the 5-Year Technology Refresh Plan for the years 2023-28 as presented by the CSBO for a total cost of \$2,145,550. Motion by: Julie Bankes, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Joe Pope, and Christine Bucciarelli

Mr. Grosso recommended the Board approve the proposals from Elliot Electric for \$10,395, Johanson A/C, Heating, and Refrigeration for \$14,975, and Velocita Technology for \$31,698.73 to complete the MDF (Main Distribution Facility) relocation project at Channahon Junior High. President Pope recommended a motion to approve the proposals from Elliot Electric for \$10,395, Johanson A/C, Heating & Refrigeration for \$14,975, and Velocita Technology for \$31,698.73 for a total MDF relocation project cost of \$57,068.73. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Christine Bucciarelli, and Julie Bankes

Mr. Grosso inquired as to whether the Board would be interested in having WIPFLI (CSD17 auditing firm) complete a third-party fraud prevention checkup analysis. A fraud prevention checkup would include an analysis of the District's internal control procedures as they stand as of the date of the investigation. The process would entail direct and indirect district financial controls/procedures. The final report will highlight areas in the District's internal controls where there is risk for fraud, both internal and external, as well as provide an overview of possible recommendations for mitigation. District administration will continue to work with WIPFLI on targeting a small cost range, as well as any other questions the Board and administrators may have and will bring back for action.

Mr. Grosso proposed that the District decentralize copying/printing as currently practiced, replacing the seven existing black/white copiers with six new color copiers and 4 black/white copiers. In addition, it is recommended that the District phase out 23 of the current 28 stand-alone color/black-white printers as current toner stock runs out, implement PaperCut print/copy management software to reduce paper waste, and accept a new service agreement based on pages used vs. an allotment. Copying would be moved into each building for staff-dedicated use, providing better access and efficiencies at a much reduced cost. PaperCut print/copy software would give the District the ability to conserve resources. This proposal would have a five-year cost savings of \$135,532. This item will be brought back for action in April.

Mr. Grosso updated the Board on the security camera project. The process for developing RFP specifications is nearly complete. The total estimated cost for the entire camera system project which is inclusive of camera hardware, installation, low-voltage cabling, server hardware, warranties, and applicable licenses is \$690,000. To aid in the offset of project costs, District administration will be seeking grant funding through the School Violence Prevention Program through COPS (Office of Community Oriented Policing Services - US Department of Justice).

New Business - Dr. Henkle informed the Board that Channahon Baseball is seeking to install an astroturf on the entire dirt circle around home plate on the baseball fields. Administration will find out the type of astroturf Channahon Baseball is seeking to install.

Dr. Henkle discussed with the Board new legislation regarding bereavement days for employees. The new law allows 10 days for bereavement if requested by an employee. CSD17 currently pays employees for the first three bereavement days. Employees will be entitled to seven additional unpaid bereavement days if requested.

Other Board Matters - Dr. Henkle reported that grades 3-8 students are currently doing IAR testing.

Mr. Grosso introduced Amy Clark, our bus mechanic and driver. Amy recently started the Blue Bird certification process and is doing a great job!

Upcoming Events

- Monday, April 24, 2023 – 7:00pm School Board Meeting

Adjournment - President Pope entertained a motion to adjourn the meeting at 8:57pm. Motion made by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary