

**BOARD OF EDUCATION MINUTES  
CHANNAHON SCHOOL DISTRICT 17  
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL  
Regular Board Meeting - 7:00 pm  
Monday, May 23, 2022**

President Pope entertained a motion to call the open meeting to order at 6:15 pm. Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, Julie Bankes, Brandt Compton, and Kevin Murphy

President Pope entertained a motion to call the executive session to order at 6:17 pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, Julie Bankes, Brandt Compton, and Kevin Murphy

Also Present: Dr. Nicholas Henkle and Jeff Grosso

President Pope entertained a motion to adjourn the executive session at 7:00 pm. Motion by Derek Breen, seconded by Brandt Compton. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session at 7:01 pm.

The Board opened the Public Hearing for the FY22 Amended Budget at 7:01 pm - No public comment

Motion by: Pat Clower, seconded by Derek Breen  
All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, Julie Bankes, Brandt Compton, and Kevin Murphy

The Board closed the Public Hearing for the FY22 Amended Budget at 7:06 pm

Motion by: Pat Clower, seconded by Derek Breen  
All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, Julie Bankes, Brandt Compton, and Kevin Murphy

President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Julie Bankes, seconded by Christine Bucciarelli. All ayes, nays, none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Julie Bankes, Pat Clower, Brandt Compton, and Kevin Murphy

### **Consent Agenda**

- Approve Personnel Report
- Approve Amended April 25, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of November 16, 2020 Recorded Executive Minutes

President Pope inquired if there were any Union comments. Dan Nyalka thanked the Board for their support and is looking forward to his new position at Galloway in FY23.

President Pope turned the meeting over to Dr. Nicholas Henkle.

Dr. Henkle recognized the following retirees: Deborah Matichak, Mary Valentino, Karen Peters, Jane Viano, Sue Paul, and Maureen Konopek. In addition, Robyn Meents will be resigning at the end of FY22.

Dr. Henkle recognized and congratulated the following Joliet Region Chamber Education Committee Student Scholarship Winners: Carter Petracek-Andersen, Kaylynn Ramirez, and Natalie Stuart. They were selected for their academic success, participation in clubs and activities, and a written essay. Each received a \$1,000 Hawk Scholarship.

As discussed in the April Board meeting, the Board is interested in installing electricity from Channahon Junior High School to the storage shed as well as the CJHS softball and baseball scoreboards. We received a proposal from Elliott Electric for \$15,665. President Pope recommended a motion to approve the Elliott Electric proposal to install electric for the storage shed as well as the softball/baseball scoreboards for a cost of \$15,665. Board member Clower also mentioned that our softball/baseball fields need some repairs, raking, and weeding. Dr. Henkle mentioned that we have not been maintaining the fields since we are currently not in season. The Board recommended that we look into finding a company to control weeds and repair the fields beginning in the spring.

Motion by: Kevin Murphy, seconded by Derek Breen. All ayes, nays none, motion passes.  
Roll Call: Derek Breen, Christine Buccarelli, Julie Bankes, Pat Clower, Brandt Compton, Kevin Murphy, and Joe Pope

Dr. Henkle proposed that the Board consider creating a Musical Assistant Director position to assist the Choir Director when the program exceeds 26 students as discussed in the April meeting. The position would be for 13 weeks (approximately 50 hours) and offered a stipend of approximately \$1,500. President Pope recommended a motion to approve the Musical Assistant Director position. Motion by: Brandt Compton, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, Brandt Compton, Kevin Murphy, Joe Pope, and Derek Breen

Dr. Henkle shared that we will be beginning the radon diagnostic this summer at Three Rivers School, our final building in need of radon mitigation systems. The diagnostic testing will commence at the beginning of June and will be immediately followed by mitigation. We have a proposal from DuPage Radon not to exceed \$29,800. President Pope recommended a motion to approve the Radon Diagnostic Testing Proposal from DuPage Radon in an amount not to exceed \$29,800. Motion by: Christine Buccarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Brandt Compton, Kevin Murphy, Joe Pope, Derek Breen, and Christine Bucciarelli

As discussed in the April meeting, Dr. Henkle proposed to the Board that each teacher be provided the opportunity to come together for up to eight hours of paid planning time in June to refine their grade level/content area curriculum maps. Administration would then put the curriculum maps into a universal format that the public can view on our website. President Pope recommended a motion to authorize certified teacher teams up to eight hours of paid team planning time to refine curriculum maps. Motion by: Joe Pope, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Kevin Murphy, Joe Pope, Derek Breen, Christine Bucciarelli, Julie Bankes, and Pat Clower

As discussed in the April meeting, Dr. Henkle shared with the Board two FY23 projects that are proposed for completion this summer. The projects include the following:

- Replacing the Board of Education meeting room furniture. The proposal includes nesting tables, chairs, and stacking chairs for the public.
- Replacing the Pioneer Path main office furniture. This includes furniture for both of the secretaries, the nurse, and principal offices. New flooring will be installed prior to the furniture installation.

President Pope recommended a motion to approve the proposal from Frank Cooney for Pioneer Path systems furniture in the amount of \$20,118.81. Motion by: Julie Bankes, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Brandt Compton, Kevin Murphy, Joe Pope, Derek Breen, Christine Bucciarelli, and Julie Bankes

President Pope recommended a motion to approve the proposal from Frank Cooney for Board Room furniture in the amount of \$18,774.84. Motion by: Julie Bankes, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Derek Breen, Christine Buccarelli, Julie Bankes, Pat Clower, and Brandt Compton

Dr. Henkle recommended the Board approve the first read of Press Plus 109 and Board Policy updates including:

- Policies 2:230, 3:70, 4:10, 4:70, 4:180, 5:40, 5:70,5:80,5:110, 5:140, 5:240, 6:70, 6:60, 6:70, 6:80, 6:140, 6:290, 6:330, 7:15, 7:270, 7:285

President Pope recommended a motion to approve the first read Policy Updates. Motion by: Brandt Compton, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Julie Bankes, Pat Clower, Brandt Compton, and Kevin Murphy

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Mr. Grosso discussed changing the online payment processor. Since 2018, the District has used eFunds for Schools as its online payment processor for student fees and lunch payments. The Business Office staff is beginning the process to migrate from eFunds for Schools to Vanco/RevTrak for the upcoming school year. There is no term agreement with RevTrak as they operate on a tariff (month-to-month) basis with its customers. RevTrak has the following benefits over eFunds for Schools:

- Transaction fees will be more cost effective for families
- Improve reporting and reconciliation
- Works directly with PowerSchool
- Ability to create online stores (apparel sales, student club donations, etc.)
- Point of Sale system (allow for cashless transactions at events such as athletics)
- Balances are viewable in both PowerSchool and RevTrak
- eFunds District Cost = \$28/mo; RevTrak District Cost = \$29/mo

Mr. Grosso informed the Board that Administration will begin the process of implementing positive pay for the District's operating checking account through our current operating depository, BMO Harris. Positive pay is an automated cash-management service used by financial institutions to deter check fraud. Banks use positive pay to match the checks a company issues with those it presents for payment. Any check considered suspect is sent back to the issuer for examination. The annual cost of this service is approximately \$1,500.

Mr. Grosso discussed the need to clean and repaint the two large, red fuel (2,500 gallon diesel and 1,000 gallon unleaded gasoline) dispensary tanks behind Galloway School. With the Board's direction, District staff would like to seek proposals to have the tanks' exteriors cleaned (which may need sandblasting), repainted, and stenciled identification on the tanks. An initial cost estimate will be between \$7,000 and \$9,000. Proposals will be brought to the June Board meeting for action.

Mr. Grosso discussed the need to look into a transportation management software system to assist in a more efficient daily operation of our bus fleet. CSD17's transportation system currently operates without any support from a transportation-based technology system. Tasks associated with route development, bus student rosters, stops, hazard routes, state reporting, and fleet management/tracking are currently done manually on paper. Common systems in Illinois are Transfinder, VersaTrans, and Bus Boss. There is typically a setup cost in the first year, followed by an annual web-hosting service cost. Some of the cost would be recouped in the District's annual transportation claim. The set-up cost will be approximately \$7,000-11,000 and then approximately \$6,000 annually. The Board gave direction to pursue costs.

Mr. Grosso discussed a natural gas contract with the Board. Currently, the District has been purchasing natural gas directly from Nicor Gas. Midwest Energy has completed an analysis of our gas costs from Nicor vs. gas costs from Symmetry Energy. Symmetry Energy uses a client pool-based, 30-day market pricing option to create savings over clients who purchase gas from Nicor. Buying gas in bulk through a pool allows for cheaper rates and savings. A one-year term agreement with Symmetry Energy is being recommended to the Board. With the Board's direction, Administration will bring back a one-year Symmetry Energy agreement in June for approval. If approved in June, the agreement will take effect July 1, 2022. The Board requested that Mr. Grosso track the gas savings over the next year.

Mr. Grosso recommended the Board approve the amended FY22 budget adoption. For the FY22 adopted budget, the final calculation determined that too much was budgeted in Fund 10's reimbursement line item (\$800,000) and not enough in Fund 40's (\$800,000). The total disbursements, by Board action, was still \$10M. To accommodate the increased expense in Fund 40 (\$800K), an amended budget will be required according to Illinois School Code. Fund 10 is reduced by \$800K, while Fund 40 is increased by \$800K. This amended budget also includes additional carryover Federal grant dollars for Title I (+\$93K), Title II (+\$44K), and Title IV (+\$5K). These increased amounts are reflected on both the expenditure and revenue sides of the amended budget. The tentative amended budget has been available for public inspection for at least thirty (30) days prior to tonight in the District Office and on the District website. In accordance with 35ILCS 200/18-50, a certified copy of the amended budget and resolution will also be filed with the Will County Clerk Tax Extension Department. President Pope recommended a motion to approve the CSD17 2021-2022 amended budget. Motion by: Derek Breen, seconded by Julie Bankes. Six ayes, one nay, motion passes.

Roll Call: Aye: Derek Breen, Christine Bucciarelli, Julie Bankes, Brandt Compton, Kevin Murphy, and Joe Pope  
Nay: Pat Clower

Mr. Grosso discussed the FY23 bus replacement program. As discussed at the April meeting, the Board accepted the recommendation and authorized the District to go to bid on a Microbird 35-passenger bus. A public bid notice was made available in the Herald News. The cost estimate given at April's Board meeting was \$75,624 which included only a 2-year bumper-to-bumper warranty. The lone bid at the May 6 opening came in from Central States in the amount of \$76,374, which includes stop-arm cameras and a 3-year bumper-to-bumper warranty. This bus would be delivered in early July 2022. If the District waits to order a new small bus later, it will take 11-12 months to be delivered and would cost an estimated \$7,000 more than the bus bid. The District does not recommend replacing any of our large buses for FY23.

President Pope recommended a motion to accept the bid for a 2022, 35-passenger Microbird from Central States for the amount of \$76,374, which includes stop arm cameras and a 3-year bumper-to-bumper warranty. Motion by: Brandt Compton, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, Brandt Compton, Kevin Murphy, Joe Pope, and Derek Breen

**Other Board Matters** - None

**Upcoming Events**

- Thursday, May 26, 2022 – 6pm Graduation - Minooka HS South Campus
- Monday, June 27, 2022 – 7pm School Board Meeting-Pioneer Path Board Room
- Monday, July 25, 2022 – 5pm School Board Meeting/Facilities Study Session

**Adjournment** - President Pope entertained a motion to adjourn at 8:27 pm. Motion made by: Pat Clower, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

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Joe Pope, President

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Christine Bucciarelli, Secretary