

**BOARD OF EDUCATION MINUTES  
CHANNAHON SCHOOL DISTRICT 17  
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL  
Regular Board Meeting - 7:00 pm  
Monday, June 27, 2022**

President Pope entertained a motion to call the open meeting to order at 6:21 pm. Motion by Brandt Compton, seconded by Julie Bankes. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Brandt Compton, Pat Clower, Christine Bucciarelli, and Julie Bankes

President Pope entertained a motion to call the executive session to order at 6:22 pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Brandt Compton, Pat Clower, Christine Bucciarelli, and Julie Bankes

Also Present: Dr. Nicholas Henkle and Jeff Grosso (joined at 6:25 pm)

Absent: Derek Breen and Kevin Murphy

President Pope entertained a motion to adjourn the executive session at 6:56 pm. Motion by Brandt Compton, seconded by Julie Bankes. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session.

The Board opened the Public Hearing for the Renewal of the CSD17 E-Learning Plan for Emergency Days at 6:55 pm. There was no public comment on the Renewal E-Learning Plan for Emergency Days.

Motion by: Brandt Compton, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Brandt Compton, Pat Clower, and Julie Bankes

Absent: Derek Breen and Kevin Murphy

The Board closed the Public Hearing for the Renewal of E-Learning Plan for Emergency Days at 7:11 pm. Motion by: Brandt Compton, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Brandt Compton, Pat Clower, and Julie Bankes

President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. Tammy Zadel of 25163 Meadowlark Drive in Channahon thanked the Board for supporting Camp Invention again this year. There were 194 students that participated. In addition to the Camp Invention staff, they received help from our principals, some CSD17 seventh and eighth grade students, and a few Minooka High School students.

President Pope entertained a motion to approve the consent agenda. Motion made by Brandt Compton, seconded by Christine Bucciarelli. All ayes, nays, none, motion passes.

Roll Call: Christine Bucciarelli, Brandt Compton, Pat Clower, Julie Bankes, and Joe Pope

### **Consent Agenda**

- Approve Personnel Report
- Approve Amended May 23, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of December 14, 2020 Recorded Executive Minutes

President Pope inquired if there were any Union comments. There were none.

President Pope turned the meeting over to Dr. Nicholas Henkle.

Dr. Henkle congratulated the following students who placed at the State Track Meet:

#### Individuals

- Aspen Daurer - 8th place in discus
- Addie Cailteux - 4th place in the 400 and 5th place in the 200
- Wyatt Stupak - 3rd place in discus
- Paige Joachim - 1st place in the mile

#### Relay

- Addie Cailteux, Kennedy Walker, Lacey Grozik, Lydia Wajda; ALT: Gianna Caldwell - 6th, 8th 4x400
- Addie Cailteux, Kennedy Walker, Lacey Grozik, Bre Mauk; ALT: Izzy Bustamante-Lopez - 3rd in 8th 4x200

Dr. Henkle recommended the Board approve the following Booster Clubs and PTO

Fundraising requests:

- PTO
  - Fun Run (Fall)
  - Scavenger hunt (October)
  - Santa's Secret Shop/Vendor Fair (December)
  - School Supply Kits (May/June)
  - Calendar Events
  - Online School Spirit Store (CSD17 website, ongoing and joint venture)
  - Catalog Fundraiser (Pending)
- Music Boosters:
  - Forte 5K (Fall)
  - Italian Pasta Night (Spring)

President Pope recommended a motion to approve the PTO and Music Booster fundraising requests. Motion by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Pat Clower, Julie Bankes, Joe Pope, and Christine Bucciarelli

Dr. Henkle recommended the Board approve and accept the AIA contract and rates for services reviewed and negotiated with the assistance of attorney Scott Nemanich. President Pope recommended a motion to approve and accept the AIA contract and rate for services with Arcon Architects as amended including the 2022 rates for Architect T&M. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Julie Bankes, Joe Pope, Christine Bucciarelli, and Brandt Compton

Dr. Henkle recommended the Board approve the second read of Press Plus 109 and Board Policy updates including:

- Policies 2:230, 3:70, 4:10, 4:70, 4:180, 5:40, 5:70,5:80,5:110, 5:140, 5:240, 6:70, 6:60, 6:70, 6:80, 6:140, 6:290, 6:330, 7:15, 7:270, 7:285

Board member Clower suggested we maintain a minimum of 30 minutes to the Public Participation at School Board Meetings in Policy 2:230 as it was originally written. Dr. Henkle shared that the 30 minute minimum is redundant as long as we continue to give each person 3 minutes to speak.

President Pope recommended a motion to approve the second read Policy updates. Motion by: Christine Bucciarelli, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Joe Pope, Christine Bucciarelli, Brandt Compton, and Pat Clower

Dr. Henkle recommended the Board approve the release/non-release of the last six months of Executive written minutes. President Pope recommended a motion to release the April 18, 2022 minutes and recommended the non-release of the following Executive written minutes:

- January 24, 2022
- February 7, 2022
- February 28, 2022
- March 21, 2022
- April 25, 2022
- May 23, 2022

Motion by: Pat Clower, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Brandt Compton, Pat Clower, and Julies Bankes

Dr. Henkle discussed renewing the District's E-Learning Plan which must be done prior to FY23. To renew, the District must hold a public hearing ten days after placing a public notice in a certificate of publication, which the district did. The District must also notify the staff and district families of the hearing. A copy of our E-Learning Plan, signed verification form, and the Board resolution must be provided to the ROE for verification prior to September 1, 2022. President Pope recommended a motion to approve the amended resolution to approve the E-Learning Plan as written on the website. Motion by: Joe Pope, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Brandt Compton, Pat Clower, Julie Banke, and Joe Pope

Dr. Henkle discussed the addition of a full-time, dedicated School Resource Officer for CSD17. Our District has benefitted from a close relationship with the Channahon Police Department for many years, including the involvement of School Resource Officers (SROs). In light of continued school violence in our nation, administration recommends discussing the possibility of adding a full-time, dedicated SRO in the District. This position would be modeled after the SRO position at Minooka Community High School.

Dr. Henkle also discussed the possibility of installing security cameras around the perimeter of the schools and in all school hallways. This would allow administrative staff to monitor any suspicious activity in or around our schools. Additionally, cameras in hallways can be remotely accessed by law enforcement in real time allowing them to address any threat to safety with precision and speed.

The Board agreed that Channahon schools should have cameras. The Board suggested that we get more information from Minooka High School on the SRO job description.

Dr. Henkle discussed the official logos that CSD17 currently uses. These logos are brought to the Board for review and will be recommended for authorization at the next Board meeting. A new 'academic logo' has also been created to be used for future awards and recognitions. These logos will be available to Boosters and PTO for future apparel sales, social media use, and handouts.

The Board approved the suggested logos. The Board also would also like to investigate updating our current Native American logo that includes the headdress updated to represent the two feather Potawatomi headdress.

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Mr. Grosso informed the Board that Scott Duenser from WIPFLI will be conducting our annual audit. Board members will be receiving a brief questionnaire in the mail from WIPFLI in July as part of CSD17's annual audit.

Mr. Grosso discussed the annual recertification of approved Illinois Department of Transportation (IDOT) Safety Hazard Findings. It was recommended that the Board recertify the IDOT approved serious safety hazard findings: 17-92-01 through 17-92-06, and 17-06-01 through 17-06-08. There have been no changes since last year. President Pope recommended a motion to recertify the IDOT-approved serious safety hazard findings for the 2022-23 school year. Motion by: Brandt Compton, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Pat Clower, Julie Bankes, Joe Pope, and Christine Bucciarelli

Mr. Grosso recommended the Board review and approve the current depositories for deposit of Channahon School District 17 funds:

- BMO Harris Bank - Accounts Payable
- Illinois School District Agency Liquid Asset Fund Plus/PMA - Investments & Cash Flow
- Merchants and Manufacturers Bank - Imprest
- CIBC - Canadian Imperial Bank of Commerce - Payroll

President Pope recommended a motion to approve the depositories listed above for deposit of Channahon School District 17 funds. Motion by: Julie Bankes, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Julie Bankes, Joe Pope, Christine Bucciarelli, and Brandt Compton

Mr. Grosso reminded the Board of the discussion in May regarding the two large red fuel (2,500 gallon diesel, 1,000 gallon unleaded gasoline) dispensary tanks located behind Galloway School that are in need of exterior cleaning and painting. Of the five proposals sought, only one vendor was able to submit a proposal, Smith Painting Services from Coal City, Illinois. A base proposal to sandblast and repaint the tanks with an industrial coating was requested from each vendor. An alternate proposal was also sought to paint the currently camouflaged safety bollards yellow, repaint the faded fence surrounding the tanks, and to repaint the safety light pole in the fueling area.

President Pope recommended a motion to accept the base proposal from Smith Painting Services in the amount of \$14,300. Motion by: Brandt Compton, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Joe Pope, Christine Buciarelli, Brandt Compton, and Pat Clower

President Pope recommended a motion to accept the alternate proposal from Smith Painting Services in the amount of \$3,800 to repaint safety bollards, fuel area fence, and fuel area light post. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Brandt Compton, Pat Clower, and Julie Bankes

Mr. Grosso reminded the Board of the discussion in May regarding a transportation management software. The District's transportation system currently operates without any support from a transportation-based technology system. Transportation staff viewed demonstrations from Traversa and Transfinder, both prominent and widely recommended providers in Illinois districts. Both vendors submitted proposals. Both proposals include their core function (routes, stops, rosters, mapping). However, Traversa's core feature-set includes additional features such as employee file systems (license, certification, etc.) and electronic trip ticketing. Ultimately, transportation staff determined that Traversa will best meet CSD17's transportation management needs at the lowest annual cost.

**RouteFinder:**

1st Year Cost (setup, implementation, and training) - \$9,940; 2nd Year (hosting and support) - \$5,250; 3rd Year Recurring subject to unknown price increases over 2nd year cost

**Traversa:**

1st Year Cost (setup, implementation, training) - \$10,800; 2nd Year (hosting and support) - \$4,100; Third year + subject to \$205 increase over 2nd year cost

President Pope recommended a motion to approve the purchase of the Traversa transportation management system from Tyler Technologies as quoted. Motion by: Julie Bankes, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Brandt Compton, Pat Clower, Julie Bankes, and Joe Pope

Mr. Grosso discussed with the Board the advantages of the District entering into a one-year contract with Symmetry Energy to purchase natural gas. We have previously been purchasing natural gas from Nicor Gas. Symmetry Energy uses a client pool-based, 30-day market pricing option to create client savings over clients who get their gas directly from Nicor Gas. Buying gas in bulk through a pool allows for cheaper rates and savings. President Pope recommended a motion to enter into a one-year agreement, starting July 1, 2022, with Symmetry Energy to purchase natural gas for the district. Motion by: Julie Bankes, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Pat Clower, Julie Bankes, Joe Pope, and Christine Bucciarelli

Mr. Grosso recommended the Board approve the CSD17 tentative budget for FY23 (July 1, 2022 through June 30, 2023) and direct administration to place the tentative budget on file for public inspection on the District website for at least thirty (30) days prior to August 22, 2022. With this action, the Board also directs administration to publish a notice of public hearing for the 2022-23 District budget to be held on August 22, 2022, at 6:00 pm at the Richard J. Dombrowski Administrative Center located at Pioneer Path School.

The Board requested that the business office create an account and update our coding specific to software licenses. Mr. Grosso indicated that he will create four new accounts (one for each building).

President Pope recommended a motion to approve the Channahon School District 17 2022-23 tentative budget. Motion by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Joe Pope, Christine Bucciarelli, Brandt Compton, and Pat Clower

**New Business** - Dr. Henkle announced that Janine Michalak and Tony Urbanski will be co-presidents of the teacher union.

**Other Board Matters** - Dr. Henkle and the Board recognized Susan Sprouse for her exceptional work on the redesign of the CSD17 Board Room (entered by Dr. Henkle)

**Upcoming Events**

- Monday, July 25, 2022 – 5pm School Board Meeting/Facilities Study Session

**Adjournment** - President Pope entertained a motion to adjourn at 8:47 pm. Motion made by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

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Joe Pope, President

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Christine Bucciarelli, Secretary