

**BOARD OF EDUCATION MINUTES  
CHANNAHON SCHOOL DISTRICT 17  
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL  
Regular Board Meeting - 6:55 pm  
Monday, August 22, 2022**

President Pope entertained a motion to call the open meeting to order at 5:02 pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Julie Bankes, Christine Bucciarelli, and Pat Clower

President Pope entertained a motion to call the executive session to order at 5:04 pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Julie Bankes, Christine Bucciarelli, and Pat Clower

Also Present: Dr. Nicholas Henkle and Jeff Grosso

Absent: Derek Breen, Brandt Compton, and Kevin Murphy

President Pope entertained a motion to adjourn the executive session at 5:18 pm. Motion by Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

Open meeting began at Galloway School as a tour of the four buildings at 5:00pm with the Board, Dr. Henkle, and Arcon Architects. Kevin Gutzman joined them at 5:30pm.

The Board opened the Public Hearing for the FY23 Annual Budget at 6:55 pm - No public comment

Motion by: Pat Clower, seconded by Julie Bankes

All ayes, nays none, motion passes.

Roll Call: Joe Pope, Julie Bankes, Kevin Murphy, Christine Bucciarelli, and Pat Clower

The Board closed the Public Hearing for the FY23 Annual Budget at 7:00 pm

Motion by: Pat Clower, seconded by Christine Bucciarelli

All ayes, nays none, motion passes.

Roll Call: Joe Pope, Kevin Murphy, Julie Bankes, Christine Bucciarelli, and Pat Clower

President Pope reminded the Board that they were still in Open Session. President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Going forward, initials will be added to the bills. Motion made by Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays, none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, Pat Clower, and Kevin Murphy  
Absent: Derek Breen and Brandt Compton

### **Consent Agenda**

- Approve Personnel Report
- Approve July 25, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of February 22, 2021 Recorded Executive Minutes

President Pope asked if there were any union comments. There were none. President Pope turned the meeting over to Dr. Nicholas Henkle.

Dr. Henkle thanked Arcon Architects for joining the Board of Education in a walkthrough of the Galloway, Pioneer Path, and Three Rivers Schools. The tour was to provide information and insights on our Master Facilities Planning as we move forward. The following project authorizations were submitted for the Board's authorization. These authorizations provide direction for the architects to begin to study and plan, but do not constitute a contract for work:

- **CSD17 Facility Planning:** Utilize and refine the existing District-wide Facility Plan to create a 5-10 year Facility Plan (Cost NTE: \$28,000)
- **CJHS Terrazzo:** Investigation (Cost: Time and Material)
- **Pioneer Path/Three Rivers School Flooring Replacement:** Corridor and classrooms (Cost: 8% of the construction cost plus the cost of reimbursables as set forth in the Master Agreement)
- **Pioneer Path Plumbing Improvements:** Galvanized piping replacement and toilet renovations (Cost: 8% of the construction cost plus the cost of reimbursables as set forth in the Master Agreement)
- **Pioneer Path Mechanical Improvements:** Boilers, unit vents, and controls replacement (Cost: 8% of the construction cost plus the cost of reimbursables as set forth in the Master Agreement)

President Pope recommended a motion to approve the following Project Authorizations provided by Arcon Architects?

- CSD17 Facility Planning
- CJHS Terrazzo
- Pioneer Path/Three Rivers School Flooring Replacement
- Pioneer Path Plumbing Improvements
- Pioneer Path Mechanical Improvements

Board Member Clower suggested we prioritize addressing the humidity concerns in the buildings in the summer. The architects stated that they could investigate how to solve the humidity issues.

Motion by: Joe Pope, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, Kevin Murphy, and Joe Pope

As discussed at the July meeting, Dr. Henkle recommended the Board approve a STEM teacher at Pioneer Path School. After the addition of a STEM teacher at Pioneer Path, all of our campuses will have a STEM teacher providing instruction. President Pope recommended a motion to approve a STEM teacher at Pioneer Path School. Motion by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Kevin Murphy, Joe Pope, and Christine Bucciarelli

As discussed in the June meeting and in light of the continued devastation caused by violence in our nation, Dr. Henkle discussed the possible addition of a full-time, dedicated School Resource Officer (SRO) for CSD17. This position would be modeled after the existing SRO position at Minooka Community High School. The SRO would be expected to be on our campuses all day, 5 days a week and would enhance security, deliver student and staff education, and provide leadership in respect to our crisis response planning. Currently Officer Mike Lazzari is in and out of our buildings about three days per week.

The District would like to consider either a retired police officer or a current Channahon Police officer. The Board asked for this item to be brought back next month with research on how local school districts are working with SROs.

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Mr. Grosso recommended the Board adopt the resolution for the FY23 annual budget. In accordance with 35ILCS 200/18-50, a certified copy of the budget and resolution will also be filed with the Will County Clerk Tax Extension Department. President Pope recommended a motion to adopt the resolution for the FY23 Annual Budget. Motion by: Christine Bucciarelli, seconded by Kevin Murphy. Four ayes, one nay. Motion passes.

Roll Call:

Ayes: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Julie Bankes

Nays: Pat Clower

Mr. Grosso discussed the need to purchase a storage container to house additional desks, chairs, and other student furniture that was procured to spread students to allow for social distancing during the 2020-21 and 2021-22 school years. This furniture may be useful should social distancing mandates return. Currently, 200 chairs and desks are being stored in one of the bus barn bays, resulting in a daily-route bus being parked outside. For this reason district administration is asking the Board to waive the two-month discussion-to-action practice. It is recommended the District rent two 40'x8' storage containers as a short-term storage solution. Storage containers may also be useful as building projects get underway in the future. If the Board takes action to approve the portable storage containers, administration recommends their placement be next to the bus barn. District administration is recommending a one-year rental of two storage containers, including delivery, from Mobile Modular Portable Storage in the amount of \$4,147.20.

The Board questioned whether it would be best to purchase storage containers if we may be needing them in the future. The Board requested that this item be brought back in September along with quotes to purchase similar storage units.

Mr. Grosso discussed the approval of the Tryon Street Tax Increment Finance (TIF) Intergovernmental Agreement Resolution with the Village of Channahon. The Village has gone through the process to establish a TIF District along Route 6 between Navajo and the I&M Canal (aka Tryon Street TIF). On June 6, 2022, the Village of Channahon Board approved the establishment of the Tryon Street TIF. In conjunction with that approval, the Village Board also approved a resolution approving an Intergovernmental Agreement between the Village and the taxing bodies (MCHS 111, Library, Park District, JJC, Will County Forest Preserve, Fire District, and CSD17) regarding, among other things, the surplus declaration of incremental taxes. The IGA would become effective upon the final taxing body approval and signature. President Pope recommended a motion to approve the Tryon Street TIF Intergovernmental Agreement Resolution with the Village of Channahon. Motion by: Joe Pope, seconded by Christine Bucciarelli. Four ayes, one nay. Motion passes.

Roll Call:

Ayes: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Julie Bankes

Nays: Pat Clower

As reviewed and discussed at the July meeting, Mr. Grosso reminded the Board that all Illinois Teacher Retirement System (TRS) participating districts must approve the TRS's 457(b) Supplemental Savings Plan (SSP) before September 30, 2022. Since last spring, administration has been working along with several other school districts and school district attorneys from across the state, with TRS to address several school district concerns related to the roll out and implementation of TRS's new SSP. CSD17 currently does not have a 457(b) plan to offer certified employees, only a 403(b), which is managed by OMNI, a third party administrator. TRS has delayed the mandatory implementation three times, with the latest deadline for Board approval by September 30, 2022, and mandatory participation beginning on January 1, 2023.

Over half of Illinois school districts have adopted the resolution and plan initially published by TRS, but the remaining districts, including CSD17, have been waiting for revisions to take place to address significant concerns with the plan itself, its required implementation elements, and district fiduciary responsibilities. Holding out on adopting the plan gave districts time to negotiate with TRS over the past 16 months, and while the initial TRS leadership was not very cooperative, the newly installed permanent leaders were much more inclined to work with us and address our concerns. On June 16, 2022, the TRS Board of Trustees approved the negotiated changes. It is now recommended that we go ahead and approve the Resolution to Participate and sign the Participation Agreement and any other documents required to participate in this new TRS program. The only major school district concern not addressed was the auto-enroll feature. As of January 1, 2023, any new members to TRS will automatically be enrolled in the program. If they do not want to participate, they must go into the TRS/Voya portal and decline participation. If they do not do this, then a minimal amount of \$30 will automatically be taken out of their paycheck and sent to TRS each pay period.

We will be explaining this to all new employees who are new to TRS as of January 1, 2023, and show them how to log in and decline participation if they so choose. If they want to participate, then they will be required to sign an acknowledgement form confirming the amount of the contribution and that the District had nothing to do with the setup of this plan, the selection of the Investment Advisor (Voya), the management of the plan, or anything else. We are merely acting as the pass through agent and forwarding their directed pre-tax salary contributions, as required by law, to TRS for the new program. We will also require that if they

are participating in any other 457(b) programs with other employers, that they will be required by November 1st of each year to inform us of this, and the amount being contributed through any other employers during that calendar year so we can help ensure they do not exceed the maximum allowable contribution limit for 457(b) per IRS guidelines.

President Pope recommended a motion to approve the TRS Supplemental Savings Plan Resolution and Employer Participation Agreement as presented by administration. Motion by: Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Julie Bankes, Pat Clower, and Kevin Murphy

Mr. Grosso followed up on the Board's direction to seek support from a professional security consultant, as a contracted service, that is independent from camera/security system manufacturers. The District is looking to plan a project scope that would include installation of exterior and entrance cameras, entrance door security upgrades, interior common area cameras, office monitors, and infrastructure installation (cabling and servers); all in accordance with professional security and communications standards (also known as Division 27 and 28 standards). To ensure that the system meets industry security standards, district administration is recommending entering into an agreement with Technical Design Services, Inc. (TDSI) of Naperville to act as a project consultant. TDSI has provided security planning and project management services for several industries, including education (Naperville 203, Joliet Township HS, Oak Park River Forest, Sunset Ridge School District, Elwood School District, and more). TDSI's scope of services would include:

- Discussing the different VSS (Video Surveillance Systems) and video intercom solutions with the team to find the best solution
- Camera and intercom network cabling design
- Video surveillance system design
- Video intercom system design
- Drawing development for the four schools
- Division 27 and 28 specifications
- Two rounds of design document reviews
- Bid document issuance
- Pre-bid contractor walk through
- Contractor selection assistance
- Project kick-off
- Punch list walk through for each school
- Project closeout walk through
- Project closeout documentation, including as-built and warranty information assistance

The cost of TDSI's services as stated above for the entire duration of the project from start to finish (which would include multiple years and phases) would be no more than \$15,000 per building. The TDSI project manager and consultant would be Alan Priest, Registered Communications Distribution Designer and Electronic Safety & Security Practice Specialist.

The Board asked that the motion be amended to sign the agreement with TDSI. District administration will bring an itemized recommendation for action next month.

President Pope recommended an amended motion to sign the agreement with TDSi after an itemized recommendation is brought forth next month. Motion made by: Christine Bucciarelli, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Julie Bankes, Pat Clower, Kevin Murphy, and Joe Pope

**New Business** - None

**Other Board Matters** - None

**Upcoming Events**

- Monday, September 26, 2022 – 7:00pm School Board Meeting

**Adjournment** - President Pope entertained a motion to adjourn at 7:47 pm. Motion made by: Christine Bucciarelli, seconded by Julie Bankes. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

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Joe Pope, President

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Christine Bucciarelli, Secretary