

**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL
Regular Board Meeting - 7:00 pm
Monday, March 21, 2022**

President Pope entertained a motion to call the open meeting to order at 6:05 pm. Motion by Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Pat Clower, Christine Bucciarelli, and Kevin Murphy

President Pope entertained a motion to call the executive session to order at 6:06 pm. Motion by Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Pat Clower, Christine Bucciarelli, and Kevin Murphy

Also Present: Dr. Nicholas Henkle and Jeff Grosso
Absent: Julie Bankes, Derek Breen, and Brandt Compton

President Joe Pope entertained a motion to adjourn the executive session at 7:15 pm. Motion by Kevin Murphy, seconded by Pat Clower. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session.

President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There was none.

President Pope entertained a motion to approve the consent agenda. Motion made by Christine Bucciarelli, seconded by Kevin Murphy. All ayes, nays, none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, and Kevin Murphy
Abstained: Joe Pope

Consent Agenda

- Approve Personnel Report
- Approve Amended February 28, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of September 16, 2020 and September 28, 2020

Recorded Executive Minutes

President Pope inquired if there were any Union comments. The Union had no comments. President Pope turned the meeting over to Dr. Nicholas Henkle.

Dr. Henkle recognized Kaden Meyer and Kane Robles as 2022 State Champion Wrestlers. Both Kaden and Kane will be recognized on a public road sign in Channahon.

Dr. Henkle recommended School Board Meeting dates and times for 2022-2023 school year. The recommended schedule did not include a regular July meeting. The Board decided to amend the schedule that was presented to include a meeting on July 25, 2022 with the possibility of removing if regular business is not required. President Pope recommended a motion to approve the amended Regular Board Meeting Location/Dates/Times for 2022-2023. Motion by: Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Kevin Murphy and Joe Pope.

Dr. Henkle recommended the Board approve the Second Read of Press Plus Policy 108 including policies: 2:20, 2:105, 2:110, 2:120, 2:150, 2:220, 2:260, 3:40, 3:50, 3:60, 4:60, 4:80, 4:110, 4:120, 4:150, 4:160, 4:165, 4:170, 4:175, 5:10, 5:20, 5:30, 5:50, 5:90, 5:100, 5:120, 5:125, 5:150, 5:185, 5:200, 5:210, 5:220, 5:250, 5:260, 5:330, 6:15, 6:20, 6:50, 6:80, 6:120, 6:130, 6:220, 6:340, 7:10, 7:20, 7:50, 7:60, 7:70, 7:80, 7:150, 7:165, 7:180, 7:190, 7:200, 7:210, 7:250, 7:260, 7:310, 7:340, 7:345, 8:70, 8:100.

Press Plus 108 policies recommended with amendments include: 7:160, 7:240, 7:290. Press Plus Policies not Recommended for Approval include: 6:60, 6:135, 6:180, 6:300, 6:320, 7:30. President Pope recommended a motion to approve the second and final read updates of Press Plus Policy 108. Motion by: Kevin Murphy, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, and Christine Bucciarelli

After roll call, the Board made a motion to delete policy 7:165. President Pope recommended a motion to approve the second and final read updates of Press Plus Policy 108 with a modification to delete policy 7:165. Motion by Kevin Murphy, seconded Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, and Christine Bucciarelli

Dr. Henkle recommended the Board approve the amended FY23 Channahon District 17 calendar. This calendar includes the election day holiday in November and aligns breaks with neighboring districts. President Pope recommended a motion to approve the amended FY23 calendar. Motion by: Pat Clower, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Pat Clower

Dr. Henkle discussed the Chanooka Braves request to replace the two aging sheds at N. B. Galloway School with one larger shed (30x35x12) constructed of metal. The shed would sit on a concrete slab which would make it a permanent structure and property of the school district. The Director of Buildings and Grounds surveyed the area and selected three possible locations for the shed. The Board chose location A, with the exception that the shed would include a ¼ turn from the description on the map that was presented. President Pope recommended a motion to authorize the

Chanooka Braves to install a metal shed on a concrete slab at location A, amended to include a ¼ turn identified on the N. B. Galloway map. Motion by: Kevin Murphy, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Christine Bucciarelli, Pat Clower, and Kevin Murphy

Dr. Henkle recommended the Board approve an increase in FY23 administrative salaries of 4% over FY22. President Pope recommended a motion to approve a 4% increase for administrative staff in a single-year contract. Motion by: Christine Bucciarelli, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Kevin Murphy, and Joe Pope

Dr. Henkle presented a one-year SOWIC Lease Agreement for FY23. The lease amount increased from \$64,000 to \$76,000 and includes a total of 19 spaces. Dr. Henkle also mentioned that we will be welcoming back Early Childhood and CAB Early Childhood classes in FY23. President Pope recommended a motion to approve the FY23 SOWIC Lease Agreement. Motion by: Joe Pope, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, and Christine Bucciarelli

Dr. Henkle presented the Board with a Memorandum of Understanding to correct the Scrivener's errors in sections 8.2 and 12.1 that were not intended by the Union or the Board during contract negotiations. President Pope recommended a motion to approve the Memorandum of Understanding addressing the Scrivener's errors in sections 8.2 and 12.1 of the Union Contract. Motion by: Pat Clower, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Pat Clower

Dr. Henkle recommended the Board authorize the renewal of contracts for the listed part-time, first, second, and third year teachers.

Part-Time Non-Tenured Contracts: Dawn McMillin (CJHS)

First Year Full-Time Non-Tenured Contracts: Kara Freeman (NBG), Jill Huddleston (NBG), Kathryn Perry (NBG), Hannah Petrovic (NBG), and Lindsay Gardner (CJHS)

Second Year Full-Time Non-Tenured Contracts: Julie Cryder (NBG), Mishel Daletski (PP), Audrey Hanouw (PP), Tracey Harvey (PP), Stephanie Furlong (TRS), Emmie Geijer (TRS), Holly Keenon (TRS), Rachel May (TRS), Emily Sergeant (TRS), Elizabeth Burrs (CJHS), and Brian Papp (CJHS)

Third Year Full-Time Non-Tenured Contracts: Jacqueline Allen (NBG), Christina Duris (NBG), Lori Miller (NBG), Jacqueline Seidl (NBG), and Katie Slowikowski (PP)

President Pope recommended a motion to authorize the renewal of contracts for the listed part-time, first, second, and third year teachers. Motion by: Kevin Murphy, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, and Kevin Murphy

Abstained: Joe Pope

Dr. Henkle recommended the Board award re-employment and tenure status for the following employees who are eligible for District tenure beginning August 2022: Nicole Ellison (NBG), Gina Livingston (NBG), Allison Skinner (NBG), Cailee Tylin (NBG), Kelli Williams (NBG), Maggie Obediah (PP), Ella Horton (TRS), and Paula Wilkinson (TRS). President Pope recommended a motion to award re-employment and tenure status to the listed teachers. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Kevin Murphy, and Joe Pope

Dr. Henkle recommends the Board make the following positions permanent in school year FY23:

1. Four 'daily substitute' positions (one/building). These team members would provide support wherever needed, typically as a classroom substitute.
2. Two custodial positions. One will focus on daily cleaning and disinfecting of our four schools, buses, common areas, gymnasiums, lunchrooms, etc. The other custodian will provide needed cleaning services at Galloway, our largest building, and serve as standing support to buildings struggling with staff issues.

Dr. Henkle also mentioned that we can continue employing the sub positions as long-term subs or employ them as utility positions. A formal recommendation will be brought forth at the April Board meeting; however, the Board would like the sub positions and custodial positions to be two separate action items.

Dr. Henkle discussed the Board's interest to increase non-certified, non-union base wages (new employees) by \$1.00/hr annually through FY25 to stay ahead of the mandated minimum wage mandate set forth in PA-1072. In addition, Dr. Henkle recommended increasing all non-certified employees the greater of \$1.00/hr increase or 5% over this time period on a year-by-year basis. The Board suggested that an additional option of the greater of \$1.00/hr or 4% also be presented. Administration will prepare a recommendation with options for the April Board meeting.

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Jeff Grosso presented the reports from the recently completed WIPFLI Single Audit process for federal funds received in FY21. No compliance findings were reported and all audit elements are now completed for FY21.

Jeff Grosso recommended the Board approve a proposal from Specialty Floors to sand, repaint new lines, shuffleboard lines, lettering and logo, and apply clear coating to the Channahon Junior High School gym floor at an estimate of \$28,750. This includes two coats of clearcoat. The logo will be the block 'C' with a circle surrounding it. This will be a FY23 budget expense. President Pope recommended a motion to accept the proposal from Specialty Floors to sand, re-line, and apply clear coating to the gym floor at Channahon Junior High. Motion by: Kevin Murphy, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, and Christine Buccarelli

Jeff Grosso discussed the PTAB recapture extension (PA 102-0519/SB508). The Will County Clerk has determined that a recapture amount of \$18,432.34 will be extended to CSD17 in addition to the extension resulting from Levy 2021. This amount is not subject to the tax cap law (PTELL); therefore, not making it a permanent future gain or loss in tax revenue. Administration is asking if the Board would like to take action to accept the recapture extension or abate it. President Pope recommended a motion to abate \$18,432.34 of the PA 102-0519 Recapture Tax Extension. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Pat Clower

Jeff Grosso discussed the five-year financial forecast and 2021 Levy considerations. In addition to abstaining from reducing the levy, Mr. Grosso presented the option of a one-time 2021 levy reduction of \$227,835 or a 50% ExxonMobil EAV reduction offset which would compound into a total cash flow loss of \$1,497,697 and fund balance reduction of \$1,246,229 by 2027. He also presented an option of a one-time 2021 levy reduction of \$445,671 or a 100% ExxonMobil EAV reduction offset which would compound into a total cash flow loss of \$2,995,363 and fund balance reduction of \$2,492,466 by 2027. In light of the many threats from the current financial crisis of the State of Illinois, nationwide hyperinflation, future facility improvement needs, and all the while maintaining a high-quality instructional environment, Administration recommended the Board abstain from reducing the 2021 levy. President Pope recommended a motion to abstain from reducing the 2021 levy as already adopted on December 13, 2021. Motion by: Joe Pope, seconded by Christine Bucciarelli. 2 ayes, 2 nays, motion defeated.

Roll Call: Ayes: Joe Pope, Christine Bucciarelli
Nays: Pat Clower and Kevin Murphy

Jeff Grosso discussed a FY22 amended budget. For the adopted FY22 budget, the final Annual Financial Report (AFR) calculation determined that too much was budgeted in Fund 10's reimbursement line item (\$800,000) and not enough in Fund 40's (\$800K). The total disbursement, by Board action, was still \$10M. To accommodate the \$800K increased expense in Fund 40, an amended budget will be required according to Illinois School Code. Administration recommends the Board approve the Channahon School District 17 tentative amended budget for FY22 and direct administration to place the tentative amended budget on file for public inspection for at least thirty (30) days prior to adoption on April 25, 2022. With this action, the Board also directs administration to publish a notice of public hearing for the 2021-22 District amended budget to be held April 25, 2022, at 6:55 pm at the Richard J.

Dombrowski Administrative Center located at Pioneer Path School. President Pope recommended a motion to approve the Channahon School District 17 2021-22 tentative amended budget. Motion by: Christine Bucciarelli, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Kevin Murphy, and Joe Pope

Jeff Grosso recommended ordering 150 Chromebooks which are ordered annually for incoming 5th grade students and replacing the K-4 student Chromebooks at Pioneer Path and Galloway as well as staff Chromebooks which have not been replaced since the inception of the 1:1 program in 2017. As discussed in February, lead times on Chromebooks are longer than usual. The cost per device is \$330.77 for a total Chromebook purchase cost of \$301,000.70. However, to accommodate new charging systems on Chromebooks, 27 charging cart power units in NBG/PP must be replaced. The total cost to replace the power units in the charging carts is \$9,450. The cost to purchase 910 Chromebooks and replacement power units for 27 charging carts is \$310,450.70. ESSER III funds in the amount of \$84,478, along with the recently increased technology fees will help offset the grand total cost. This will be a FY23 budgeted expense. President Pope recommended a motion to approve the purchase of 910 Chromebooks and 27 charging cart power unit replacements for a total cost of \$310,450.70. Motion by: Joe Pope, seconded by Pat Clower. The motion was amended to include Dell as the vendor. Amended motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, and Christine Bucciarelli

Jeff Grosso recommended a phone system replacement for the District. The current system is limited in its capabilities and functionality and has had issues causing either quality reduction or system downtime. In addition, FirstComm has informed the District that our current cost of \$661/month will go up to \$3,300/month in the coming months. Administration recommends the Board approve a hosted system which will provide secure/redundant communications and access to features such as building intrusion and weather alerts, 2-way intercom paging, integrated e911, 24/7 bully hotlines, e-faxing, and on-demand call log reporting that are not currently available with to us.

After receiving five provider proposals, Rival5 provided a 5-year comprehensive proposal that will meet all of CSD17's current and future phone and school safety communication needs. The proposed monthly cost of service would be \$3,609, while one-time hardware costs would be \$24,860 after buy-back and credit offsets. This project will be completed this summer. President Pope recommended a motion to accept the proposal submitted by Rival5 to provide CSD17 with a modern phone service, replacement phones, and the RLock emergency broadcast/notification service. Motion by: Kevin Murphy, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Christine Bucciarelli, and Pat Clower

Jeff Grosso recommended the Board approve a Chromecare warranty for the 5th-8th grade Chromebooks starting in 2023. He explained that since the inception of the 1:1 Chromebook program in 2017, the District has assumed all costs associated with parts and repairs of Chromebooks. This warranty, ranging from 4 years of coverage for 5th

grade and one year for 8th grade, will cover the cost of all parts, Dell certified repairs, and full accidental protection for 600 Chromebooks at the 5th-8th grade level at an estimated cost of \$35,100 and will be a FY23 budgeted expense. President Pope recommended a motion to accept the proposal from Technology Resource Advisors for a Chromecare warranty for 5th-8th grade Chromebooks starting in fiscal year 2023 for the amount of \$35,100. Motion by: Pat Clower, seconded by Joe Pope. 3 ayes, 1 nay, motion passes.

Roll Call: Ayes: Joe Pope, Christine Bucciarelli, Pat Clower
Nays: Kevin Murphy

Jeff Grosso reminded the Board that the current district Smoothwall network firewall is six years old and nearing the end of its license term, life expectancy, and support. District staff is seeking Board authorization to use Category 2 erate funds to cover 40% of the total eRate eligible cost. 65% of the firewall proposal cost is eRate eligible. Administration recommends accepting the SHI proposal for the firewall with 1-year support/licensing option for a post-erate cost of \$39,749.84. The firewall would be a FY23 expense per erate rules. President Pope recommended a motion to accept the network firewall proposal; with 1-year support and licensing, pending eRate approval, from SHI in the amount of \$39,749.84. Motion by: Kevin Murphy, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Kevin Murphy, and Joe Pope

Jeff Grosso discussed the FY23 bus replacement program. In the past, the frequency of replacing buses has been two buses per year. The District would like to prepare bids to replace two buses in FY23. Bus prices are currently up 15% due to inflation and reduced supply. To get ahead of further price increases, the District is asking the Board to seek bids to replace a large bus and a small bus that are coming out of lease in 2023.

We are aware of a 2022 35-passenger Microbird bus that is currently being built for another district that canceled the order. This bus is quoted at \$75,624 which is \$3,000 less than the 18-passenger lift bus we ordered in July. Since we need to replace a small bus coming off lease next school year, the District would like to bid on this bus which would save on 2023 bus price increases. Our small bus fleet would be maintained for the future at four buses. In addition, a 35-passenger bus would give the District more flexibility in adding students from other small bus routes as well as using the bus for large-group event trips where large buses are normally used. Bus 12 is an 83-passenger 2015 Bluebird with 53,000 miles and is slated for replacement. Before repair costs mount, Bus 12 is recommended for trade-in and replacement.

Administration will bring action in April to go to bid for both buses.

New Business - None

Other Board Matters - Dr. Henkle informed the Board that last week was the first time this school year that we had no Covid cases in our schools.

Dr. Henkle suggested that we replace the tables and chairs in the Boardroom. The Board was in agreement with replacing the tables and chairs.

Upcoming Events

- Monday, April 25, 2022 - 6:55pm Public Hearing FY22 Amended Annual Budget
- Monday, April 25, 2022 – 7pm School Board Meeting-Pioneer Path Board Room

Adjournment - President Pope entertained a motion to adjourn at 9:12 pm. Motion made by: Pat Clower, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary