

**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**

**CHANNAHON JR HIGH SCHOOL
Regular Board Meeting - 7:00 pm
Monday, July 31, 2023**

President Pope entertained a motion to call the open meeting to order at 5:49pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Nichole Nyalka, Christine Bucciarelli, Pat Clower, Derek Breen, and Brooke Babilacqua

President Pope entertained a motion to call the executive session to order at 5:51pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Nichole Nyalka, Brooke Babilacqua, and Pat Clower

Also Present: Dr. Nicholas Henkle and Mr. Jeff Grosso
Absent: Brand Compton

President Pope entertained a motion to adjourn the executive session at 7:06pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session at 7:10pm. President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Brandt Compton, seconded by Derek Breen. All ayes, nays, none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Brooke Babilacqua, Pat Clower, Brandt Compton, and Nichole Nyalka

Consent Agenda

- Approve Personnel Report
- Approve June 26, 2023 and July 5, 2023 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed

President Pope asked if there were any union comments. There were none.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle welcomed Channahon Baseball President, Bill Thompson. Mr. Thompson gave an update on the Channahon Basement league and fields. The current Mustang Field improvement project is projected to cost approximately \$62,000. They currently have approximately \$30,000 including funds they anticipate receiving from a golf outing fundraiser at Heritage Bluffs Golf Course. Mr. Thompson asked the Board if they could help fund the project. Board Member Clower entertained the idea that the District should help fund the Channahon Baseball project since the fields are located on District property and many CSD students participate in Channahon Baseball. The Board agreed to contribute \$31,000. This item will be brought back for action at the August meeting.

Dr. Henkle shared with the Board that Channahon Junior High has achieved the exclusive distinction of *Model PLC School*. To achieve this status requires exceptional growth and attainment over a continuous period of time, which is a credit to our educators. This is made even more impressive by the fact that the growth at CJHS occurred over the past few historic years. Dr. Henkle stated that the district-wide academic growth we are experiencing is directly attributable to our teachers, support staff, and building leaders, who have fully committed to Professional Learning Communities.

Dr. Uphoff shared that he applied for the Model PLC School distinction in June. Schools must show three years of data and student improvement to apply for the Model PLC School distinction. Channahon Jr High student scores increased over the last three years while the State trend was going down. Dr. Uphoff thanked the teachers for their hard work and the Board for their financial support of the PLC program.

Dr. Henkle thanked Dr. Uphoff for his leadership and agreed that this is a collective effort of all of our teachers from Pre-Kindergarten through eighth grade. We look forward to our other schools earning the Model PLC School distinction in the future.

Dr. Henkle reminded the Board of the Policy discussions of Faith's Law which is two pieces of legislation establishing the definition of sexual misconduct within School Code. It created requirements for schools to develop and post employee code of professional conduct policies, including a definition of sexual misconduct. It also expanded the definition of the word "grooming", which is considered a form of child abuse. Additionally, it requires notices to be sent to parents/guardians as well as the student when there is an allegation of sexual misconduct.

Another requirement of the legislation adds an Employment History Review (EHR) to the hiring and vetting process in schools. Employers must contact each of a candidate's previous employers (who work with children) to verify that the candidate does not have a history of sexual misconduct, including a sexual misconduct allegation unless a subsequent investigation resulted in a finding that the allegation was false.

To ensure we are fully meeting the employment portion of the law and remain in compliance with ISBE guidelines, we are working with Bushue Background Screening (BBS). BBS is a reputable company with over 30 million background checks and several local clients. The cost to complete a background screening for one individual is approximately \$37. Due to our positive experience thus far, it is our intention to continue to use Bushue to complete EHR background checks on new employees.

Dr. Henkle recommended the Board approve the Second and Final Read of Press Plus Issue 112 and local updates including the following policies: 2:170 Procurement of Architectural, Engineering, and Land Surveying Services, 4:45 Insufficient Fund Checks and Debt Recovery; 4:100 Insurance Management, 5:230 Maintaining Student Discipline, 7:305 Student Athlete Concussions and Head Injuries, 2:80 Board Member Oath and Conduct, 6:10 Educational Philosophy and Objectives, 6:190 Extracurricular and Co-curricular Activities, 6:240 Field Trips, 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, 8:95 Parental Involvement.

The Board discussed that Policy 6:240 Field Trips states that the Board must approve field trips within a 200 mile radius. It was suggested that the District either change the wording on Policy 6:240 or create a spreadsheet of upcoming field trips to include in the monthly board packet for Board approval at the monthly Board meeting.

Policy 6:30 states that the District offers half-day kindergarten. The Policy will be updated to clarify that the District has full-day kindergarten but offers half-day if a parent chooses.

The Board questioned licenses vs. certified. Mr. Grosso explained that the language was changed by the State from certified to licensed.

President Pope recommended a motion to approve Press Plus Issue 112, excluding Policies 6:240 and 6:30, for second and final read. Motion by: Joe Pope, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Christine Bucciarelli, Brook Babilacqua, Pat Clower, Brand Compton, Nichole Nyalka, and Joe Pope

President Pope turned the meeting over to Mr. Grosso for the Business Office Report.

Mr. Grosso presented the Board with the tentative budget for FY24. The Board directed administration to place the tentative budget on file for public inspection on the District website for at least 30 days prior to September 25, 2023. The Board directed administration to publish a notice of public hearing for the 2023-24 District budget to be held September 25, 2023 at 6:55pm at the Richard Dombrowski Administrative Center located at Pioneer Path School.

The Board has reservations about shortfalls in the Tort Fund and asked about working transfers as an option. Administration will look into the matter.

President Pope recommended a motion to approve the Channahon School District 17 2023-24 Tentative Budget. Motion by: Brandt Compton, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Brooke Babilacqua, Pat Clower, Brandt Compton, Nichole Nyalka, Joe Pope, and Derek Breen

Mr. Grosso reminded the Board of the need to replace the current dishwasher at Three Rivers School. The current dishwasher has been in place since the building opened and has outlived its useful life and replacement parts are obsolete. CSD17 staff sought proposals from four

vendors to provide the machine, installation, and removal of the current dishwasher. Two of the four vendors were able to provide proposals that would replace our current Hobart machine with a new Hobart machine. TriMark's proposal for the dishwasher was \$21,551.58 with Glade Plumbing installing and removing the old machine at a cost of \$1,450 for a total of \$23,001.58. Zepole's proposal for the machine was \$28,500 and installation and removal in the amount of \$5,985 for a total of \$34,485. Administration recommended proposals from TriMark for the dishwasher in the amount of \$21,551.58 and Glade for the installation and removal for \$1,450 for a total project cost of \$23,001.58. The machine is in stock and would be available in about two weeks. If necessary, the current machine can still be used for the start of school.

President Pope recommended a motion to approve the purchase of a replacement commercial dishwasher as quoted from TriMark in the amount of \$21,551.58, as well as installation, including removal of the existing dishwasher, from Glade Plumbing in the amount of \$1,450. Motion by: Christine Bucciarelli, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Brook Bavalacqua, Pat Clower, Brandt Compton, Nichole Nyalka, Joe Pope, Derek Breen, and Christine Bucciarelli

Mr. Grosso discussed the need to replace the electric/gas roof-top HVAC unit (RTU) that serves the District Office area of Pioneer Path. The 5-ton rate RTU is from 2002. HVAC service professionals diagnosed a failing compressor. They also observed fully cracked air tubes in the heat exchanger. With these two issues, a new RTU replacement is necessary. Without replacement, cooling the District Office area will fail once the compressor fails, and heating in the same area will be greatly reduced in the winter months. An initial estimate for a replacement unit is \$14,590.

The Board asked the name of the manufacturer of the new RTU and if it was a high efficiency unit. Mr. Grosso informed the Board that the replacement RTU is manufactured by Trane and that it is a standard efficiency unit. The Board asked administration to compare the cost and availability of a high efficiency RTU. The Board directed administration to seek quotes and bring back for action at the August Board meeting. The Board also directed administration to move forward with the replacement immediately if the compressor fails prior to the August meeting and bring it as an action item for retroactive approval at the August meeting.

With the Pioneer Path garage masonry work complete, Mr. Grosso discussed the need to paint the garage. Administration would like to get estimates to have a solid base paint finish on the exterior walls and all doors. Painting the garage would result in replacing the murals that are already present, but compromised by the masonry work. Administration is open to ideas for later murals or designs once a base coat paint job is completed. An initial estimate is \$13,800. This initial estimate includes a block-fill base, 2 finish coats, walk-in door/frame, and 2 finish coats to three garage doors.

The Board suggested that we determine if we are going to replace the mural prior to doing a base color since painting a mural may require a different color. Administration will confirm whether a mural will be painted prior to bringing to the Board for action.

New Business - None

Other Board Matters - Dr. Henkle brought to the Board's attention that we still have a vacancy for the Spanish teacher position due to personnel shortages. One option would be to use a third-party company which may cost approximately \$34-35,000. We are hoping to find someone soon, but there are shortages. Another option that we do not prefer would be to reduce our electives by one. Dr. Uphoff contacted the Minooka High School, but they do not have anyone that could help us out.

IASB - Dr. Henkle confirmed that the Board would like a special September meeting with IASB.

Dr. Henkle gave an update on the Pioneer Path 100th Anniversary. The District purchased a 25' celebration banner that pictures both the original 1923 structure and the current building which will be placed on the building soon. The committee is also working on a t-shirt design, photos, Good Humor truck, etc. We are planning a fun, family night on September 14, 2023.

Upcoming Events

- Monday, August 28, 2023 – 7:00pm School Board Meeting

Adjournment - President Pope entertained a motion to adjourn the meeting at 8:18pm. Motion made by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary