

**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL
Regular Board Meeting - 7:00 pm
Monday, November 14, 2022**

President Pope entertained a motion to call the open meeting to order at 7:02pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

Absent: Julie Bankes, Kevin Murphy, Brandt Compton
Brandt Compton arrived at 7:15pm

President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. The motion was amended to change the proposed name of 'Games Club' to the official name 'Dungeons and Dragons Club'. An MOU officially changing the name of Dungeons and Dragons to 'Games Club' will be brought for action in December. Motion made by Pat Clower, seconded by Christine Bucciarelli. All ayes, nays, none, motion passes.

Roll Call: Derek Breen, Christine Bucciarelli, Pat Clower, and Joe Pope

Consent Agenda

- Approve Personnel Report
- Approve October 24, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of May 24, 2021 Recorded Executive Minutes

President Pope asked if there were any union comments. There were none.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle recognized the third grade 2022 Channahon Fire Protection District calendar contest art winners (Aiden Olson, Jaxson Davis, Grace Heitzkey, Oliver Cowger, Sienna Jurgens, LilyRose Blazekovich, Cooper Andrews, Ryan Karstensen, Scarlett Tupa, Alaina Briick, Julia Bello, Garrett McCleary, Gabby Lewis, Isabella Williams, and Brooke Urbancic). Mrs. Verbic congratulated the students and presented the certificates.

Dr. Henkle discussed the addition of a Multi-Tiered Systems of Support (MTSS) Coordinator position. The MTSS position would be paid for using available Title funds designated for student improvement. This individual will oversee all four buildings and dedicate all of their time and energy to this initiative.

The MTSS Coordinator would be responsible for planning, organizing, and developing district-wide multi-tiered systems of support for recommendation to the District Administration, including the development of the following domains: Academic Supports, Social-Emotional Learning & Relationships, Attendance & Intervention Monitoring, and Positive Behavioral Supports. The MTSS Coordinator would support site special education teams on matters related to the intersectionality of general education and special education work. The MTSS Coordinator would also offer expertise to staff regarding federal and state mandates, building level intervention teams, crisis intervention plans, and matters related to supporting all students to work towards mastery of state standards and curriculum.

This individual would work collaboratively across departments to create a district-wide strategic plan for MTSS in Tiers I, II, and III under all domains; facilitating phased and leveled stages of implementation; providing ongoing MTSS implementation guidance and support to site MTSS teams; coordinating ongoing check-ins between departments to ensure system alignment.

Dr. Henkle asked the principals to explain how the creation of this position would help our staff and students. Mrs. Cobarrubias explained that being in all four buildings would be an advantage since this person would oversee all of the domains. In addition, this person would be able to use data to find out how we can help students in need. Mrs. Dooley noted that added support with social/emotional learning would help tremendously since we have seen more behavior issues, especially since Covid.

The Board directed Dr. Henkle to bring this item back for action in December. At that time we will decide a timeline as to when we will fill this position (spring or fall 2023).

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Mr. Grosso discussed and recommended the Board adopt the "Resolution of Channahon School District 17, Will County, Illinois, Estimating the Levy of Taxes for the Year 2022." For the 2022 levy we are estimating total EAV to be \$708,350,256 which includes an estimated \$17,404,296 of new construction and the ExxonMobil EAV reduction of \$14,639,720. CPI for 2021 reached a 21-year PTELL historical high of 7.5%. PTELL caps all tax levy increases to 5% or CPI, whichever is lower. Based on these amounts, we are estimating our levy at \$22,408,660. This estimated levy represents a total increase of \$1,591,396 or 7.65% over our 2021 extension. While final EAV figures are not yet complete, staff is in communication with the assessors of both Channahon Township and Will County to evaluate the 2022 EAV total. The Board will further discuss the amount of this levy at our February 27, 2023 Board meeting prior to the action extension in April, 2023. Using information provided in the 5-Year Forecast Presentation in February, the Board may elect to reduce the levy at the March 27, 2023 Board meeting.

Truth in taxation public hearing will take place prior to the December meeting. The public hearing will be held at 5:55pm on December 19, 2022.

President Pope recommended a motion to adopt the Resolution of Channahon School District 17, Will County, Illinois, Estimating the Levy of Taxes for the Year 2022. Motion by: Christine Bucciarelli, seconded by Derek Breen. Four ayes, one nay none, motion passes.

Roll Call:

Aye: Christine Bucciarelli, Brandt Compton, Joe Pope, and Derek Breen

Nay: Pat Clower

Mr. Grosso discussed ARCON's recommendation to repair and perform preventative maintenance to prolong the life of the Pioneer Path roof rather than replacing the roof. The total proposal cost from Preservation Services is \$7,500 which includes a two-person crew for three days to perform repairs and preventative maintenance. If the work is completed in fewer days, the invoice will be reduced accordingly.

President Pope recommended a motion to accept the proposal from Preservation Services in the amount of \$7,500 as recommended by ARCON Associates. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Brandt Compton, Joe Pope, Derek Breen, and Christine Bucciarelli

Mr. Grosso discussed project authorizations for the following projects:

- **Pioneer Path Tuckpointing and Masonry Repairs:** There are several exterior areas of Pioneer Path in need of tuckpointing and masonry repairs. Total estimated budget for construction is \$110,000. Total architect costs are based on Time and Material not to exceed \$13,200.
- **Master Roof Asset Management Program:** In collaboration with CSD17, ARCON will create a 5-10 year roof asset planning document to be used for forecasting roof maintenance and replacement as well as examining structural integrity for potential future solar (photovoltaic) installation. ARCON cost for this asset management program is a lump sum of \$24,500.

These authorizations provide direction for the architect to begin to study and plan for the work but do not constitute a contract for the work.

President Pope recommended a motion to approve the Pioneer Path tuckpointing project authorization provided by ARCON Associates. Motion by: Christine Buccarelli, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

President Pope recommended a motion to approve the Master Roof Asset Management Program project authorization provided by ARCON Associates. Motion by: Christine Buccarelli, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, and Brandt Compton

Mr. Grosso discussed the District's use of two Student Management Systems (SMS). The District currently uses both PowerSchool (student information management, online registration, course assignments, online payments, state reporting, and lunch) and TeacherEase (Standards-Based Gradebook). To better improve our operations, a team of teachers, administrators, technology, and office staff have met several times over the past few months to discuss our student management systems operations. It was unanimously agreed that TeacherEase was the best fit to meet all of our student informational and management needs beginning in the 2023-24 school year. Those needs were identified as easier to use, one access portal, improved online registration, built-in online payment processor, and locally-based training/support. Elmhurst-based TeacherEase currently serves as the student management system solution for 41% of Illinois school districts. Not only will TeacherEase improve our student information operations, we will see a first-year cost savings of \$13,674.

Mr. Grosso discussed the transfer and closure of the District's CIBC checking account for the Flower Fund. The purpose of the Flower Fund was to voluntarily collect money from staff to distribute funds when a significant life event occurred with building staff members. The account balance has been at \$373.71 since June 30, 2021. The fund managers/signatories on the account have both recently retired. Since each of the four buildings have a staff activity/custodial account titled "HUGS" which is dedicated for the same exact purpose as the Flower Fund, Administration is recommending the Board take action at the next Board meeting to close the Flower Fund account at CIBC and distribute the balance of \$373.71 equally to each school building's HUGS staff activity/custodial accounts (\$93.43/building). All building activity/custodial accounts are reported monthly to the Board on page 4 of the Treasurer's Report.

This item will be brought back for action at the December Board meeting.

New Business - None

Other Board Matters - Dr. Henkle informed the Board of the need to have two Sycamore trees removed which are located on the Tryon Street side of the Pioneer Path building. The trees have become a hazard with falling limbs and seeds.

Upcoming Events

- Monday, December 19, 2022 – 5:55pm Public Hearing and School Board Meeting
- Monday, December 19, 2022 - 7:30 Board Dinner

Adjournment - President Pope entertained a motion to adjourn at 8:27pm. Motion made by: Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary