

PTO Meeting Minutes

April 14, 2011

Attendees: Mary Caher, Ta-Tanisha Jordan, Jeannette McCann, Mary Easton, Maureen Daufenbach, Chris Kobe, Jean Browning, Traci Keyster, Pam Fink, Cheri Petersen, Barbara Garbin, Stacy Odegaard, Cathy Pettigrew, Sherri Gierman, Chantal Host, Chad Uphoff, Nancy Snow

Meeting Called to Order 7:04

March Minutes Approval – Tracy Keyster, TaTanisha Jordan

Market Day – Chris Boland Chair - Next Pick up is Wednesday, April 27th. Chris Boland is stepping down as Market Day Chair and is looking for a replacement. Suggestion was made to create a Market Day Committee to share responsibilities between members of the committee.

Box Tops – Mary Easton, Chair – New Collection Sheet is up on District website.

Treasurer's Report – Jean Browning, Chair – Approved by Cheri Peterson, Pam Fink. Current balance is \$9,297.20. However, we have yet to order Assignment Notebooks and School Supplies which will greatly reduce that amount.

Distribution and Enrichment Fund – Discussed what the schools use this money for. Principals provide a list of what they use the \$ for. Suggestion was made to explain these funds and what the schools use the # for in the Thursday Notes.

Spring Fundraiser – Drop off/pick up –Tuesday, April 19th at Galloway School. Volunteers are needed. Trucks come at 4:15. Profit for this fundraiser is \$2,177.00. Goal was \$3,000.00.

Script Cards – Solve over \$5,000.00 with a profit of \$284.00

Family Fun Night – Ta Tanisha Jordan. 10-15 families attended. This was a well-received event. Everyone especially liked the Joke Contest and reading stories.

School Kits – Dawn McMillan, Chair – Dawn is working with Cheri Peterson to get orders together and enter into a spreadsheet to place the order.

Pencil bags – Pam Fink – Pencil Bags have been ordered. They will be sold at approx. \$3.00 per bag.

Graduation Pins – Pam Fink – Pins are in. 2 years' worth of pins were ordered.

Spirit Wear – Sherri Gierman, Chair –Sold 50 8th grade Graduation shirts. Suggested doing Spirit Wear orders earlier in the school year. Possibly having samples to be out the 1st week of August. Pick up at Parent Teacher conferences.

Teacher Appreciation – Week of 5/2/2011-Ordering gift cards through Scripts. Lounge shower will be held as well as a Cinco de Mayo themed luncheon will be served. Donations for breakfast items to be donated by Families. McDonalds will provide scrambled eggs for the 4 schools staff at a cost of \$80.00.

Teacher Survey Results were reviewed. Teachers were asked to number items provided by PTO in the order of importance to them.

- Teacher Aid Reimbursement
- School Contribution – Literacy Fund/Enrichment Fund
- Staff Lounge Supplies
- Teacher Lunches

Suggestion was made by Mary Easton to tally teacher survey results. Listing equipment requests and distribute to principals. Maybe we can use Campbell's Soup label money to purchase some of these items.

Discussed cutting budget down so yearly teacher reimbursement amounts can be increased. Current Teacher Aid reimbursement Budget is \$4,700.00. It was mentioned the lack of teacher volunteers we have at PTO sponsored events. We need to be more personal when inviting teachers to volunteer at PTO sponsored events. Personal email, note, etc. Idea to increase teacher participation and increase teacher reimbursement as follows:

- tie increase amount of reimbursement to teacher volunteer hours
- Only teachers who volunteer would receive increase in reimbursement
- Principals to provide a listing of dates that need teacher volunteers during staff meeting and ask teachers to volunteer for those dates at that time.

Assignment Notebooks – Cost \$5,838.00 /year. 2nd grade does not order any longer

Executive board needs to meet to determine the 2011/2012 budget.

Suggestion was made to have an IceCream Social at KDG Orientation Night OR we could invite incoming KDG families to PTO meeting or PTO hold event for KDG families.

Elections for PTO Board

President –Pam Fink – All were in favor for her to continue this position for the 2011/2012

school year.

Vice President – Traci Keyster - All were in favor for her to continue this position for the 2011/2012 school year.

Secretary – Nancy Snow Stepped Down – Mary Caher –All were in favor for Mary to take over this position for the 2011/2012 school year.

Treasurer – Jean Browning - All were in favor for her to continue this position for the 2011/2012 school year.

Committee Director – Mary Easton - All were in favor for her to continue this position for the 2011/2012 school year.

PTO Committee Chairs -

Fundraising Chair – Chantal Host- All were in favor of Stacy Odegaard to take over this position for the 2011/2012 school year. Co-Chair - Stacy Odegaard, All were in favor for Chantal Host to take over this position for the 2011/2012 school year.

Market Day Chair – Chris Boland Stepped Down. This position is OPEN. Decision was made to create a Market Day Committee. This committee will consist of Stacy Odegaard, Cathi Pettigrew, Chris Boland and Cheryl Tutt.

Box Top Chair – Mary Easton - All were in favor for her to continue this position for the 2011/2012 school year.

Membership Chair – All in favor of removing this position.

Public Relations Chair – Chris Kobe Stepped Down. All were in favor of Ta Tanisha Jordan taking over this position.

Teacher Appreciation Chairperson- Chris Kobe. Bonnie Babich stepped down as Co-chair. All were in favor of Chris to continue this position for the 2011/2012 school year.

Santa's Secret Shop – Trudi Guillette - All were in favor for her to continue this position for the 2011/2012 school year.

Family Fun Night – TaTanisha Jordan, Maureen Daufenbach, Bobbi Garbin.

Refreshment Chair – All were in favor of removing this position.

Spirit Wear Chair- Sheri Gierman – - All were in favor for her to continue this position for the 2011/2012 school year.

Next PTO Meeting Thursday, 12th at 7:00 p.m . This is our last meeting which will be held at Fat Boyz in Minooka. No children. Childcare will not be provided.

Meeting adjourned at 8:35 p.m.